

## Instruction Sheet for the Candidate

<b>Qualification</b>	CMS Professional ( <b>Mobile App, Web &amp; Game Development</b> )
<b>Competency Standard</b>	Perform Troubleshooting
<b>Purpose of Assessment</b>	Formative Assessment
<b>Candidate Details</b>	Name_____ Registration/Roll Number_____
<b>Guidance for Candidate</b>	<p><b>To meet this standard, you are required to complete the following within 03 Hrs. time frame (for practical demonstration &amp; assessment):</b></p> <ul style="list-style-type: none"> <li>• Resolve Login Problems</li> <li>• Manage Content Module</li> <li>• Manage Navigation Module</li> <li>• Resolve Security Issues</li> </ul>
<b>Time: 03 Hrs.</b>	During a practical assessment, under observation by an assessor, you are required to
<b>Minimum Evidence Required</b>	<p><b>Resolve Login Problems</b></p> <ol style="list-style-type: none"> <li>1. Refresh the browser</li> <li>2. Check for the authorization access</li> </ol> <p><b>Manage Content Module</b></p> <ol style="list-style-type: none"> <li>1. Ensure the use of recommended browser</li> <li>2. Check that the file name doesn't contain any special characters</li> <li>3. Resize the image to avoid image upload failure</li> </ol> <p><b>Manage Navigation Module</b></p> <ol style="list-style-type: none"> <li>1. Clear web browser cache</li> <li>2. Click "Publish" after creating a post/page</li> <li>3. Check the "Stop Publishing Date", and set it too far in future</li> </ol> <p><b>Resolve Security Issues</b></p> <ol style="list-style-type: none"> <li>1. Administer security over SSL</li> <li>2. Perform two-step authentication</li> </ol>

	<ol style="list-style-type: none"><li>3. Demonstrate best password practices</li><li>4. Use an encrypted communication protocol like https</li></ol>
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## Self-Assessment Checklist

<b>Candidate Name</b>	
<b>Registration No.</b>	
<b>Qualification</b>	CMS Professional <b>(Mobile App, Web &amp; Game Development)</b>
<b>Competency Standard</b>	Perform Troubleshooting
<b>Purpose of Assessment</b>	Formative Assessment
<b>Assessment Task</b>	<ul style="list-style-type: none"> <li>• Resolve Login Problems</li> <li>• Manage Content Module</li> <li>• Manage Navigation Module</li> <li>• Resolve Security Issues</li> </ul>

I can.....

<b>Performance Criteria</b>	<b>Yes</b>	<b>No</b>
1. Refresh the browser	<input type="checkbox"/>	<input type="checkbox"/>
2. Check for the authorization access	<input type="checkbox"/>	<input type="checkbox"/>
3. Ensure the use of recommended browser	<input type="checkbox"/>	<input type="checkbox"/>
4. Check that the file name doesn't contain any special characters	<input type="checkbox"/>	<input type="checkbox"/>
5. Resize the image to avoid image upload failure	<input type="checkbox"/>	<input type="checkbox"/>
6. Clear web browser cache	<input type="checkbox"/>	<input type="checkbox"/>
7. Click "Publish" after creating a post/page	<input type="checkbox"/>	<input type="checkbox"/>
8. Check the "Stop Publishing Date", and set it too far in future	<input type="checkbox"/>	<input type="checkbox"/>
9. Administer security over SSL	<input type="checkbox"/>	<input type="checkbox"/>
10. Perform two-step authentication	<input type="checkbox"/>	<input type="checkbox"/>
11. Demonstrate best password practices	<input type="checkbox"/>	<input type="checkbox"/>
12. Use an encrypted communication protocol like https	<input type="checkbox"/>	<input type="checkbox"/>

Candidate's Signature\_\_\_\_\_ Assessor's Signature\_\_\_\_\_

Date: \_\_\_\_\_

## Assessors Judgment Guide

<b>Qualification</b>	CMS Professional ( <b>Mobile App, Web &amp; Game Development</b> )
<b>Competency Standard</b>	Perform Troubleshooting
<b>Purpose of Assessment</b>	Formative Assessment
<b>Candidate Details</b>	Name: _____ Registration/Roll Number: _____ Signature: _____
<b>Assessment Outcome</b>	COMPETENT <input type="checkbox"/> NOT YET COMPETENT <input type="checkbox"/> Name of the Assessor _____ Assessor's code: _____ Signature: _____

Assessment Summary (to be filled by the assessor)							
Activity	Method					Result	
Nature of Activity	Written	Oral	Observation	Portfolio	Role Play	Competent	Not Yet Competent
Practical Skill Demonstration			✓				
Knowledge Assessment		✓					
Other Requirement							

## Observation Checklist

<b>Assessment Task</b>	<ul style="list-style-type: none"> <li>Resolve Login Problems</li> <li>Manage Content Module</li> <li>Manage Navigation Module</li> <li>Resolve Security Issues</li> </ul>			
<b>During the practical assessment, candidate demonstrated the following:</b>		<b>Yes</b>	<b>No</b>	<b>Remarks</b>
1.	Refresh the browser			
2.	Check for the authorization access			
3.	Ensure the use of recommended browser			
4.	Check that the file name doesn't contain any special characters			
5.	Resize the image to avoid image upload failure			
6.	Clear web browser cache			
7.	Click "Publish" after creating a post/page			
8.	Check the "Stop Publishing Date", and set it too far in future			
9.	Administer security over SSL			
10.	Perform two-step authentication			
11.	Demonstrate best password practices			
12.	Use an encrypted communication protocol like https			
<b>Competent</b> <input type="checkbox"/>		<b>Not Yet Competent</b> <input type="checkbox"/>		

## Knowledge Assessment

<b>Qualification</b>	<b>CMS Professional (MOBILE APP, WEB &amp; GAME DEVELOPMENT)</b>
<b>Competency Standard</b>	Perform Troubleshooting
<b>Purpose of Assessment</b>	Formative Assessment
<b>Candidate Details</b>	Name: _____ Registration/Roll Number: _____ Candidate Signature: _____
<b>Assessment Outcome</b>	<div style="display: flex; justify-content: space-around; align-items: center;"> <span><b>COMPETENT</b> <input type="checkbox"/></span> <span><b>NOT YET COMPETENT</b> <input type="checkbox"/></span> </div> Name of the Assessor: _____ Assessor's code: _____ Signature of the Assessor: _____

Candidate's response is not required to be identical, but similar concepts and/or keywords must be used. Oral questioning may be used to clarify candidate understanding of topic and its application.

Questions (Candidate confidently answered questions correctly and demonstrated understanding of the topics and their application)		Satisfactory	Not Satisfactory
1.	What is login problem?		
2.	Differentiate between content management problems and navigation problems of CMS based website.		
3.	Narrate two important steps to maintain security of a CMS based website?		

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<b>Feedback to the Candidate</b>	
<b>Candidate's Signature</b> _____	<b>Assessor's Signature</b> _____